

ROTARY CLUB OF NAPERVILLE & NAPERVILLE ROTARY CHARITIES FOUNDATION

APPLICATION FORM

The Rotary Club of Naperville & the Naperville Rotary Charities Foundation generate funds for philanthropy. These funds are used to benefit local, national and international humanitarian agencies and projects.

Several fundraisers are undertaken each year that generate monies to support agencies that provide basic human necessities, personal counseling, education and training. Wherever possible, the financial impact is maximized through matching funds from other individuals and foundations.

Rotary is pleased to participate with many agencies that work diligently to make a better life for their fellow human beings, both locally and throughout the world. We applaud their efforts and take great satisfaction in the wonderful results of their work. Of course Rotary has limited funds and cannot help everyone, but we do our best to make contributions where they will have the most impact.

CURRENT PROGRAM GUIDELINES

There are two funding entities:

- 1 The **Rotary Club of Naperville Community Service Committee** awards funds for humanitarian programs as well as for building and equipment projects.
- 2 Funds allocated by the **Naperville Rotary Charities Foundation** must be used for humanitarian purposes only, not for building or equipment projects.

Additional Funding Criteria:

- **Awards are made for the current year only. There are no multi-year commitments. Annual requests are required.**
- Distributions benefit Naperville and surrounding area.
- No awards are made to foundations or other endowment funds which retain the monies.
- Focus is on organizations with low fundraising and administrative expenses.
- No distributions are made to individuals, political groups or political activities or to Rotarians and their families.
- Rotary funds must have a measurable impact on the organization.

GRANT APPLICATION PROCEDURES

Completed application forms must be received by February 15th. Verbal requests will not be accepted.

Applicants requesting over \$3,000 may be asked to meet with Rotary representatives, or in some cases to make a short presentation to the Rotary membership at their regular meeting.

Requests will be reviewed in April of every year with distributions of funds expected before the end of the calendar year.

Please send completed applications to:

Rotary Club of Naperville P.O. Box 2 Naperville, IL 60566	Via email to Community Service Grants csgrants@napervillerotary.com
--	---

ROTARY CLUB OF NAPERVILLE & NAPERVILLE ROTARY CHARITIES FOUNDATION

APPLICATION FORM

NAME OF ORGANIZATION: _____
ADDRESS: _____
CITY/STATE: _____
PHONE: _____ FAX: _____
ORGANIZATION WEBSITE: _____
CONTACT PERSON: _____
CONTACT EMAIL ADDRESS: _____
ADDRESS: _____
PHONE: _____ FAX: _____
TITLE: _____ DATE: ____ / ____ / ____

Years in operation: ____ Geographical Area Served _____

Number full time employees ____ Number part time employees ____ Number volunteers ____

Does your organization have 501(c)3 status? _____ Provide ID# _____

Your organization's Fund Balance as of __/__/__: Unrestricted \$ _____ Restricted \$ _____

<u>ORGANIZATION'S REVENUE (Fiscal year)</u>		<u>ORGANIZATION'S EXPENSES (Fiscal year)</u>		<u>Previous Rotary Awards</u>	
Earned	\$ _____	Program	\$ _____	Last year*	\$ _____
Fdn./Corp	\$ _____	Administration*	\$ _____	2 years ago*	\$ _____
Government*	\$ _____	Fundraising*	\$ _____	3 years ago*	\$ _____
United Way*	\$ _____	Other	\$ _____		
Other	\$ _____	TOTAL*	\$ _____		
TOTAL*	\$ _____				

**Requests for \$3,000 & under require only the information noted by an asterisk. For requests over \$3,000 all information must be provided.*

ORGANIZATION BACKGROUND:

Describe your organization, its goals and major accomplishments:

PLEASE DESCRIBE RESULTS FROM ROTARY CONTRIBUTIONS MADE LAST YEAR:

DESCRIPTION OF PROPOSAL:

(Include statistics that your proposal is addressing a significant need)

ROTARY CLUB OF NAPERVILLE & NAPERVILLE ROTARY CHARITIES FOUNDATION

APPLICATION FORM

COST DETAILS OF PROPOSAL:

<u>Amount</u>	<u>Amount</u>
\$ _____	\$ _____
\$ _____	\$ _____
\$ _____	\$ _____
\$ _____	\$ _____
\$ _____	TOTAL \$ _____

OTHER NEEDS OF YOUR ORGANIZATION:

Indicate the two most pressing needs or problems of your organization not addressed by this request and list the specific plan your organization has developed to address these needs, and to expand, enhance or change your program or organization.

1. _____

2. _____

Describe an example of any recent networking and/or collaborative efforts with other organizations or groups.

Please list any Rotarians associated with your organization:

_____	_____
_____	_____
_____	_____

Information furnished with this request will be used for the purpose of determining charitable contributions. We cannot guarantee confidentiality of information submitted.